Business Management Institute Programs Official Registration Form

Use one form per registration. You may duplicate this registration form if you wish to sign up for more than one course.
This form is to be used for ALL LOCATIONS.

CMAA Member ❑ Yes ❑ No (If yes) CMAA Membership ID: _____ CCM ❑ CCE ❑ MCM ❑ Other ❑

Name: _____ Nickname for Badge: _____

Club Name: _____ Position at Club: _____

Club Address: _____ City/State/ZIP: _____

Daytime Phone: (_____) _____ Evening Phone: (_____) _____

Fax: (_____) _____ E-mail: _____

Years at Club: _____ Shipping Address (if different from club address): _____

Payment Information: Check the correct course and, where applicable, please indicate your 1st, 2nd and 3rd choices for each course.

Business Management Institute I	Member	Non-Member
Club Management School	$1,750	$2,250
Georgia State University		
___ March 27-31, 2011		
___ October 9-13, 2011	Total Cost	_____

Business Management Institute II	Member	Non-Member
Leadership Principles	$1,845	$2,345
Cal-Poly Pomona		
___ January 8-13, 2011 **(FULL)**		
___ June 11-16, 2011		
___ September 24-29, 2011	Total Cost	_____

Business Management Institute III	Member	Non-Member
GM/COO	$1,995	$2,495
Michigan State University		
___ April 3-7, 2011		
___ September 18-22, 2011		
___ October 30-November 3, 2011	Total Cost	_____

Business Management Institute IV	Member	Non-Member
Tactical Leadership	$2,750	N/A
Cornell University		
___ March 27-31, 2011		
___ October 2-6, 2011	Total Cost	_____

Prerequisite for BMI IV & V: CCM designation or seven years active status in CMAA.

Business Management Institute V	Member	Non-Member
Strategic Leadership	$2,750	N/A
UNLV		
___ April 17-21, 2011		
___ October 23-27, 2011	Total Cost	_____

Prerequisite for BMI IV & V: CCM designation or seven years active status in CMAA.

BMI Certification Review Course — **Fee Information**

This course is recommended only for students planning to take the CCM exam within one year.

Orlando, FL
___ February 19-23, 2011

Georgia State University
___ November 13-17, 2011

- ❑ **If you are taking the course for the 2nd, 3rd, etc., time..... $1,000**
- ❑ **If you have already purchased the mandatory *Study Guide* $1,400**
- ❑ **If you are registering and will need the mandatory *Study Guide* $1,465**

Please Note: The fee for the Certification Review Course does not include the necessary $75 petition fee, which must be remitted with your official Certification Petition, or the required $195 exam registration fee, which you must remit to CMAA Headquarters to take the CCM exam.

Total Cost _____

BMI Golf Management	Member	Non-Member
World Golf Village	$2,245	$2,745
___ April 11-15, 2011	Total Cost	_____

BMI International	Member	Non-Member
St Andrews, Scotland	$1,500	$1,500
___ October 13-18, 2011	Total Cost	_____

These dates and prices are subject to change.

Updated 1.28.11

METHOD OF PAYMENT

❑ Check (payable to CMAA) ❑ Personal Card ❑ Club Card ❑ American Express ❑ VISA ❑ MasterCard

Card Number: / / / / / / / / / / / / / / / / Exp. Date: _____/_____

Signature: _____ **Total Amount Due:** $

Billing ZIP: _____

MAIL Credit Card and Check Payments to:

Club Managers Association of America
PO Box 1918
Merrifield, VA 22116-1918

The registration policy for education programs requires payment by check or processed credit card at the time of registration. Cancellation or registrations will be accepted with no penalty until 90 days prior to the start of a program. Any changes, cancellations or transfers between 61-90 days from the start of a program will be subject to a 10 percent penalty per registration. Additionally, changes or transfers 31-60 days prior to the beginning of a program will be subject to a 20 percent penalty per registration. No refunds will be given and no transfers will be allowed after 5:00 p.m. ET 30 days prior to the start of a program. All cancellations, as well as requests to change class dates or programs, must be submitted in writing to the CMAA National Headquarters by the individual whose name appears on the registration. Cancellations by phone or in writing by any party other than the class attendee will not be accepted, regardless of initial payer. Extenuating circumstances in this case will be reviewed by the VP or CEO of CMAA. In addition, for all refunds resulting in a 100 percent refund, an administrative fee of $15 will be charged.