



Mentorship Component

Please select the mentorship component you completed and any additional paperwork.

I mentored a manager through one Manager in Development Specialization

■ MID Specialization (select one):

Club Management Essentials Club Operations Club Leadership

■ Mentee's Name: _____

■ Mentee's Signature: _____

I mentored a manager for at least one year and am providing the following documentation.

■ Mentee's Name: _____

■ Mentee's Signature: _____

Mentors who decide to complete a one year mentorship are responsible for documenting said relationship. Mentors are required to complete at least six conversations, one of which can be used an introduction call to establish at least three goals of the relationship. Mentors are also expected to invite their mentee to their club for a day of shadowing, meeting with each department and how they operate and tour. If the mentee is internal, you are required to send your mentee to another club for the same one day experience.

Six documented conversations:

Date	Topic
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____

Mentorship Goals: please detail at least three goals determined with your mentee

1. _____
2. _____
3. _____

I hereby petition for recognition as a CERTIFIED CHIEF EXECUTIVE and swear or affirm that the above information is complete and correct to the best of my knowledge and I understand that it is subject to verification. I also acknowledge that, once I receive the CCE designation, I will be required to maintain my CCM designation through the Certification Maintenance Requirement.

Signature: _____ Date: _____

Sworn and subscribed before this _____ day of _____ in the year _____

Notary Public: _____

Updated February 28, 2017