



**Company Name:** \_\_\_\_\_

*(Company name that will be used on all Expo materials.)*

**Exhibitor Representative Name:** \_\_\_\_\_

*(All information and correspondence regarding the Expo will be sent to this person.)*

Title: \_\_\_\_\_

**Company Name (if different from above):** \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

*(By submitting this form, you agree to receive email communications from CMAA.)*

**Type and Cost of Space**

Minimum booth size is 10' x 10' (100 square feet).

Please visit [cmaa.org/business/expo.html](http://cmaa.org/business/expo.html) for a detailed explanation of booth types available.

CMAA Partners, please refer to your Partnership Agreement for the appropriate exhibit space fee.

Booth size requested (e.g., 10x10 = 100 sq. ft.):

\_\_\_\_\_ ' x \_\_\_\_\_ ' = \_\_\_\_\_ sq. ft.

Total sq. ft. requested \_\_\_\_\_ x \$22 = \$ \_\_\_\_\_

Number of corners \_\_\_\_\_ x \$200 = \_\_\_\_\_

**Booth Space Total Cost** \$ \_\_\_\_\_

**Insurance**

All companies participating in the Club Business Expo must provide a certificate of liability insurance that meets the required terms and conditions of this agreement. See 2022 Club Business Expo Rules and Regulations ([cmaa.org/business/expo.html](http://cmaa.org/business/expo.html)) for additional details. Proof of insurance must be received 30 days prior to the show.

**Contract Approval**

By submitting this signed application and contract, we request booth space as identified above at the Club Business Expo of the Club Management Association of America at the San Diego Convention Center, San Diego, CA, February 21–22, 2022.

We understand that assignment of specific booth space(s) cannot be guaranteed, but that CMAA will do its best to accommodate requests. It is additionally understood that once this Application/Contract is approved and booth space is reserved, an invoice will be provided to us for payment. If a deposit/payment is submitted prior, that will be reflected in the invoice. Upon receipt of invoice, a minimum of 50 percent of the booth space rental fee is

required within two weeks of contract acceptance and the remaining balance is due by November 30, 2021. If the contract is submitted after November 30, 2021, full payment is required for booth space.

Cancellation of booth space must be made in writing and received at CMAA Headquarters by November 30, 2021. CMAA does not accept cancellations after this date.

For Sponsorship payment and cancellation policies, please visit your individual sponsorship agreement.

We agree to abide by the Rules and Regulations of this contract (at [cmaa.org/business/expo.html](http://cmaa.org/business/expo.html)) and as required by CMAA, San Diego Convention Center, San Diego, and the State of California.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

**Remittance of Contract**

Please return signed application and contract to Club Management Association of America, 1733 King Street, Alexandria, VA 22314. The completed application and contract may also be emailed directly to Kelly Jo Springirth at [kelly.springirth@cmaa.org](mailto:kelly.springirth@cmaa.org).

(Continued) Company Name: \_\_\_\_\_

**The information provided below will be published in any and all electronic or printed material pertaining to the 2022 Club Business Expo.**

Use contact info from previous page       Add a different representative here:

Published Representative: \_\_\_\_\_

Title: \_\_\_\_\_

Company Name (if different from above): \_\_\_\_\_

Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

*(By submitting this form, you agree to receive email communications from CMAA.)*

Updated April 19, 2021